

## APPENDIX A

### Audit Committee Work Programme 2012/13

Date	Agenda Item
24 September 2012	<p><b>Reports from Internal Audit</b></p> <ul style="list-style-type: none"> <li>• Internal Audit Progress report</li> <li>• Tracking of Internal Audit recommendations</li> <li>• Risk Update Report</li> </ul> <p><b>Reports from External Auditors</b></p> <ul style="list-style-type: none"> <li>• Annual Governance Report</li> </ul> <p><b>Other Reports</b></p> <ul style="list-style-type: none"> <li>• Audited Statement of Accounts</li> </ul>
7 January 2013	<p><b>Reports from Internal Audit</b></p> <ul style="list-style-type: none"> <li>• Internal Audit Progress report</li> <li>• Tracking of Internal Audit recommendations</li> <li>• Risk Update report</li> </ul> <p><b>Reports from External Auditors</b></p> <ul style="list-style-type: none"> <li>• External Audit Update</li> <li>• Annual Audit Letter</li> </ul>
8 April 2013	<p><b>Reports from Internal Audit</b></p> <ul style="list-style-type: none"> <li>• Internal Audit Progress report</li> <li>• Tracking of Internal Audit recommendations</li> <li>• Risk Update Report, including revisions to Risk Management Strategy</li> <li>• Annual Internal Audit Strategy and Annual Internal Audit Plan</li> <li>• Internal Audit Charter</li> </ul> <p><b>Reports from External Auditors</b></p> <ul style="list-style-type: none"> <li>• External Audit Opinion Plan 2012/13</li> <li>• External Audit Fees Letter 2013/14</li> <li>• Annual Grant Claims and Returns report 2011/12</li> <li>• External Audit Update</li> </ul> <p><b>Other Reports</b></p> <ul style="list-style-type: none"> <li>• Draft Annual Governance Statement</li> <li>• Audit Committee Outline Work Programme</li> </ul>
June 2013	<p><b>Reports from Internal Audit</b></p> <ul style="list-style-type: none"> <li>• Annual Internal Audit Opinion</li> <li>• Tracking of Internal Audit recommendations</li> </ul> <p><b>Reports from External Auditors</b></p> <ul style="list-style-type: none"> <li>• External Audit Update</li> <li>• External Audit Pre statements memorandum</li> </ul> <p><b>Other Reports</b></p> <ul style="list-style-type: none"> <li>• Draft Statement of Accounts</li> </ul>